

## **Walnut Creek Mutual 68 (Eagle Ridge)**

**Mission Statement:** The mission of the Board of Mutual 68 is to preserve and enhance the buildings, common areas and other property of the Mutual by upholding our Covenants, Conditions and Restrictions (CC&R's) and Policies. The Board will serve the homeowners by taking a fair, ethical and objective approach in representing the interest of all residents.

### **Regular Meeting – Board of Directors**

**Monday, July 26, 2021, 1:00PM**

Creekside Club Room, 1010 Stanley Dollar Dr., Walnut Creek, CA  
94595

**Please send comments/questions by 10:30 a.m. on Monday the 26<sup>th</sup> to:**

**[M68Board@Rossmoor.com](mailto:M68Board@Rossmoor.com)**

Andy Howard, President  
Susan Fisher, Vice President  
Martha Kohler, Secretary  
Alan Lindquist, Treasurer  
Peter Yang

**1. Welcome –** MOD Representatives and other guests

**2. Approval of Minutes**

- Regular Board, Annual and Organizational Meetings: June 28, 2021

**3. Announcements:**

- The Building Committee is seeking new members. Please contact Martha Kohler if interested
- The Community Information Committee is seeking new members. Please contact Peter Yang or Barbara Walker if interested.

- Next Board Meeting: Monday, August 23, 2021 – Creekside Club Room

#### **4. President's Report: Andy Howard**

**5. Residents' Forum: Each resident may address the board for up to 3 minutes.** Residents may send comments/questions by 10:30 a.m. on Monday, July 26th to the Board via email:

[m68Board@Rossmoor.com](mailto:m68Board@Rossmoor.com)

- Disaster Preparedness Group – Ralph Anthenien

#### **6. Unfinished Business**

**7. Treasurer and Finance Committee Reports:** Alan Lindquist, Treasurer; Robin Howard, Finance Committee Chair

- Review of June financial statements
- Approve Robin Howard as Chair
- Approve new member: Bob Kraus
- Approve charter for upcoming year with changes to include:
- Motion to certify compliance with Civil Code 5500, review of financial statements by two Board members

**8. Building Committee Report:** Rick West, MOD Building Manager; Martha Kohler, Board Liaison; Bob Grotz, Building Committee Chair

- Bids pending board approval
- Bids approved and status of work completed
- Revised Solar Policy has been distributed to each resident. Comments will be accepted until the next regular board meeting on August 23, 2021 at which time a vote will be taken for adoption
- Approve Bob Grotz as Chair through August 31, 2021
- Approve charter for upcoming year with changes to include:
  - Purpose
    - Assist the Board in analyzing and implementing maintenance and improvement projects for the mutual's buildings and hardscape.
    - Review residents' non-standard alteration applications submitted to MOD. Recommend approving, disapproving, or modifying these applications.

- Meetings
  - Schedule 4 meetings a year with the understanding these meetings may be supplanted by meetings at other times required to deal with time constrained projects and residents' non-standard MOD applications.
- Number of Members
  - The Committee consists of 5 or more members. Members may be recruited both by the Chair and the Board liaison.
- Minutes
  - Keep a written record of all formal votes taken at committee meetings.
- Reports
  - At the Board's request provide written analysis of building problems and projects.
  - When alteration requests are to be returned to MOD and subsequently to the applicant for further work or when alteration requests are not approved, the Committee will provide a report to the Board and applicant/owner, a report that describes in detail the reasons for the Committee's action.
- Chair
  - The Chair shall be selected by the Board Liaison after informally polling the Committee members.

**9. Landscape Committee Report:** Rebecca Pollon, MOD  
Landscape Manager; Susan Fisher, Board Liaison; Barbara Blum,  
Landscape Committee Chair

- Status of Back and Common Areas rehabilitation
- Status of renovation of Sunset Park
- Bid approved for tree removal in common areas along Saklan Indian Drive related to Common Area rehabilitation
- Approve Barbara Blum as Chair
- Approve charter for upcoming year

**10. CIC Committee Report: Peter Yang, Board Liaison; Barbara Walker, Chair**

- Approve Barbara Walker as Chair
- Approval of charter for upcoming year with changes to include:
  - Maintain the Mutual 68 website, the official communications vehicle of Mutual 68..
  - Have a chairperson recommended by the committee and appointed by the Board for a one-year term. That chairperson will call meetings, develop meeting agendas and supervise all meetings. She/he can serve multiple terms.

**11. Social Committee Report: Peter Yang, Board Liaison; Robin Minor & Deanne Gilbert, Co-Chairs**

- Approve Robin Minor and Deanne Gilbert as co-Chairs
- Approval of charter for upcoming year with changes to include:
  - Welcome all homeowners to participate in meetings
  - The Mutual 68 board liaison is appointed by the Mutual 68 board of directors on an annual basis for 1 year following the Annual meeting.

**12. Nominating Committee:**

- Approve Andy Howard as Chair
- Approve Barbara Blum and Brant Free as members
- Approve charter for upcoming year

**13. Adjournment**

**14. Executive Session:** If necessary for legal issues, disciplinary hearings, personnel issues, delinquencies or foreclosures