

WALNUT CREEK MUTUAL NO. SIXTY-EIGHT

EMERGENCY MEETING MINUTES OF THE BOARD THURSDAY, APRIL 30, 2020 AT 10:00AM ZOOM MEETING

Call to Order

Acting President Todoroff called the meeting to order at 10:02 a.m.

Roll Call

Directors Present: Gail Todoroff, Vice President
Susan Fisher, Treasurer
Bob Grotz, Secretary
Lew Armistead, Director

The Mutual Operations Division was represented by Kelly Maki, Board Services Coordinator.

2019 Audit Review and Representation Letter

A corrected version of the 2019 Audit Review has not been returned to the Board yet. A motion was made that once the corrected version is received it will be reviewed by Treasurer Fisher, and if the corrections were made, the Board authorizes President Todoroff to sign on behalf of the mutual.

Moved, Seconded, Carried 4-0

Change Order #3 from ESR for 3101/3103

The Board received a change order from ESR in the amount of \$92,661. The change order amount is being submitted to insurance and has not yet been approved for payment. The Board conferred with Michael Cochrane. A motion was made to execute the change order on the condition that the calculations package and plan revisions be accepted by Phil Gregory first.

Moved, Seconded, Carried 4-0

Adjournment

Acting President Todoroff adjourned the emergency meeting at 10:27 a.m.

Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.



Assistant Secretary