



Walnut Creek Mutual Sixty-Eight

ORGANIZATIONAL MEETING MINUTES OF THE BOARD
MONDAY, JUNE 23, 2025, AT 1:00PM
FIRESIDE – GATEWAY CLUBHOUSE
AND ZOOM MEETING
1001 GOLDEN RAIN RD – WALNUT CREEK, CA 94595

Call to Order

The meeting was called to order at 2:18 p.m.

Roll Call

Directors Present: Rich Schlenker
Wayne Canterbury
Roger Emanuel
Pina Royer
Jim Day

Staff Present:

Jeroen Wright, Director of Mutual Operations
John Tawaststjerna, Landscape Manager
Luis Duenas, Building Maintenance Manager
Lucy Limon, Board Services Coordinator.

Election of Officer Positions

Jim Day made a motion and Pina Royer seconded to appoint Rich Schlenker position of Board President for 2025-2026.

Moved, Seconded, Carried 5-0

Rich Schlenker made a motion and Pina Royer seconded to appoint Wayne Canterbury to position of Board Vice President for 2025-2026.

Moved, Seconded, Carried 5-0

Rich Schlenker made a motion and Pina Royer seconded to appoint Roger Emanuel for Board Treasurer for 2025-2026.

Moved, Seconded, Carried 5-0

Rich Schlenker made a motion and Roger Emanuel seconded to appoint Pina Royer position of Board Secretary for 2025-2026.

Moved, Seconded, Carried 5-0

Pina Royer made a motion and Roger Emanuel seconded to appoint Jim Day position of Director at large for 2025-2026.

Moved, Seconded, Carried 5-0

Appointment of Committee Chairs

a. Finance– Robin Howard

Walnut Creek Mutual Sixty-Eight

- Board Liaison: Roger Emanuel
- b. Building – Tom Beckett
 - Board Liaison: Jim Day
- c. Landscape – Barbara Blum
 - Board Liaison: Wayne Canterbury
- d. Communication Information – Barbara Walker
 - Board Liaison: Rich Schlenker
- e. Social – *Vacant*
 - Board Liaison: Pina Royer
- f. Trash – Susan Fisher
 - Board Liaison: Pina Royer

Rich Schlenker made a motion, Wayne Canterbury seconded to appoint the aforementioned Committee Chairs and Board Liaisons.

Moved, Seconded, Carried 5-0

Appointment of Assistant Treasurer

Rich Schlenker made a motion and Roger Emanuel seconded to appoint Todd Arterburn as the Assistant Treasurer of Walnut Creek Mutual No. Sixty-Eight.

Moved, Seconded, Carried 5-0

Appointment of Assistant Secretary

Rich Schlenker made a motion and Pina Royer seconded to appoint Lucy Limon as the Assistant Secretary of Walnut Creek Mutual No. Sixty-Eight.

Moved, Seconded, Carried 5-0

Approval of Loan Recommendation per Finance Committee

Roger Emanuel made a motion, Wayne Canterbury seconded to approve an interest-free loan of \$2,500 to the Social Committee for the purpose of covering deposit advances related to a Mutual party. These funds are not to be used for ongoing or general party expenses. The Social Committee will provide an annual statement containing income and expense detail by category for each event in the year. The Board retains the right to request repayment of the loan at any time, with full repayment to be completed no later than the end of the calendar year.

Moved, Seconded, Carried 5-0

Roger Emanuel made a motion, Jim Day seconded to certify compliance with Civil Code 5500 for January 2025 through April 2025.

Moved, Seconded, Carried 5-0

Announcements: The next Board of Directors Meeting will be held on Monday July 28, 2025, at 1 pm, in the Club Room at Creekside and via zoom

Adjournment



Walnut Creek Mutual Sixty-Eight

The meeting was adjourned at 2:27 p.m.

Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.

Lucy Limon

Assistant Secretary