

WALNUT CREEK MUTUAL NO. EIGHT

ORGANIZATIONAL MEETING MINUTES OF THE BOARD FRIDAY, MARCH 23, 2018 AT 2:00PM GARDEN ROOM – DOLLAR CLUBHOUSE 1015 STANLEY DOLLAR DRIVE

Call to Order

President Sorenson called the Organizational Meeting of the Board of Directors to order at 2:04 p.m.

Roll Call

Directors Present: Nancy Sorenson, President
Luther Avery, Vice President
Patricia Haug, Treasurer
Riley Goodhart, Director

Directors Absent: Bob Eisner, Secretary

Mutual Operations Staff Present:
Kelly Mattison, Board Services Coordinator

Designation of Board Officers

1. President: A motion was made to appoint Nancy Sorenson as President of the Mutual.
Moved, Seconded, Carried 4-0
2. Vice President: A motion was made to appoint Luther Avery as Vice President of the Mutual.
Moved, Seconded, Carried 4-0
3. Treasurer: A motion was made to appoint Patricia Haug as Treasurer of the Mutual.
Moved, Seconded, Carried 4-0
4. Secretary: A motion was made to appoint Bob Eisner as Secretary of the Mutual.
Moved, Seconded, Carried 4-0
5. Director at Large: A motion was made to appoint Riley Goodhart as Director at Large.
Moved, Seconded, Carried 4-0

Appointment of Committee Chairs

One motion was made to appoint the following members as committee chairpersons:

1. Finance Committee – Bill Northlich
2. Building Maintenance Committee – Luther Avery
3. Landscape Committee – Alfreda Bell
4. Membership Committee – Linda Jorgenson
5. Emergency Preparedness Committee – Maureen Robinson
6. Social Committee – PK Baltrenas
7. Governing Documents Committee – Patricia Haug

Moved, Seconded, Carried 4-0

Assigning Board Contact for Individual Committees

The Board discussed the need to have a specific Board Member as the point of contact for each committee. An assigned Board Contact can also oversee each committee. The following appointments were made as liaisons for each committee:

1. Liaison for Finance Committee – Riley Goodhart

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2. Liaison for Landscape Committee – Riley Goodhart
3. Liaison for Membership Committee – Nancy Sorenson
4. Liaison for Emergency Preparedness Committee – Patricia Haug
5. Liaison for Social Committee – Nancy Sorenson

There were not any assigned liaisons for the Building Maintenance Committee and the Governing Documents Committee since the chairpersons for both committees are already Directors of the Board.

Moved, Seconded, Carried 4-0

Recruiting Member Participation for Special Projects

The Board discussed the need for member participation on special projects, creating ad-hoc committees (committees that automatically dissolve once the project is completed), and ways to increase participation. A motion was made to create an ad-hoc committee: Electric Vehicle Charging Project and appoint Riley Goodhart as the chairperson.

Moved, Seconded, Carried 4-0

Members' Forum

No members were present for the Member's Forum.

Next Board Meeting

The next Regular Board Meeting will be held on Tuesday, April 17, 2018 at 1:00 p.m., in the Multipurpose Room 3, Gateway Complex.

Adjournment

There being no further business, the Organizational Meeting of the Board was adjourned at 3:29 p.m.

Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.



Assistant Secretary
Walnut Creek Mutual No. Eight