ALTERATIONS CHECKLIST

INTERIOR:
DETAILED SCOPE OF WORK

FLOOR PLAN- LOCATION OF ALTERATION(S)
INDICATED-STRUCTURAL PLAN AS NEEDED

CONTRACTOR-LICENSE # -INSURANCE**

ELECTRICAL LOAD CALCULATIONS*
(*i.e. APPLIANCE REPLACEMENT/ADDITION-WASHER/DRYER) see attached

EXTERIOR:
DETAILED SCOPE OF WORK

FLOOR PLAN/SITE PLAN -LOCATION OF ALTERATION
INDICATED. AS APPLICABLE, ARCHITECTURAL DRAWINGS BASED ON
THE PROPOSAL. PICTURES OF THE ALTERATION SITE

CONTRACTOR- LICENSE # -INSURANCE**

NEIGHBORS SIGNED CONSENT
TO BE DETERMINED BY THE DIRECTOR

VERIFY MATERIAL STANDARDS WITH MUTUAL
MANAGER (i.e. TRIM, SIDING, STUCCO AND PAINT )

PICTURE AND/OR COLOR OF PROPOSED PRODUCT
(i.e. DOOR STYLE, WINDOW FRAME, SKYLIGHTS, SHADES, TILE )

**NOTE: MUTUALS 1, 2, 3, 4, 5, 8, 22, 28, 29, 30, 48, 56, 58,
59, 61, 65, 68 & 70 MUST BE LISTED AS ADDITIONAL
INSURED WITH AN ENDORSEMENT LETTER FOR ANY
WORK IN ROSSMOOR (INSURANCE MUST BE CURRENT AND UP
TO DATE AND SUPPLIED BY CONTRACTOR WHEN APPLYING EACH
TIME)

1/31/2019G: ALTERATIONS CHECKLIST.doc