

## PLANNING COMMITTEE REPORT

REGULAR MEETING  
FRIDAY, JANUARY 18, 2019, AT 10:00 A.M.

A regular meeting of the Planning Committee was convened by the Chairman, Leslie Birdsall, at 10:00 a.m. on Friday, January 18, 2019, in Multi-Purpose Room #3 at Gateway Complex.

Present, in addition to the Chairman, were Kenneth Anderson, Carl W. Brown, and Mary K. Neff. Also attending were Robert D. Kelso, President, GRF; Timothy O'Keefe, CEO; Richard S. Chakoff, CFO; Jeffrey P. Matheson, Director of Resident Services; Paulette Jones, Senior Manager, Executive Services; and two residents.

Attendance

The Planning Committee's report of its meeting held on November 8, 2018, was approved as written.

Report  
Approved

During the Residents' Forum, Mr. Kelso reminded the Committee that there are other projects besides the capital projects that will require funding and then asked why the cost for the HVAC replacement was not included in the Enovity contract, which they would count as a replacement included in the interest free financing. Mr. Matheson answered Mr. Kelso's question by stating that the HVAC replacement will be included in the initial study, and they are waiting to find out if the current energy savings in the existing system to the new would fall into the criteria of the ten-year payback. The Chairman let Mr. Kelso know that moving the HVAC replacement money over to the Enovity program would not be covered under the Planning Committee but that the Committee hears his request.

Residents'  
Forum

The Chairman introduced agenda item 7b, discuss the 2019 Capital Project Budget. Mr. O'Keefe provided an overview of the 2019 Capital Project Budget and reviewed the Project Criteria Template on page 7b-6 of the agenda packet. A lengthy discussion followed.

2019 Capital  
Project  
Budget

The Chairman introduced agenda item 7a, discuss Next Steps for Ad Hoc Technology Committee Report. The Chairman proposed to hold off on inputting the proposed Ad Hoc Technology Report items into the Project Criteria Template until GRF staff has had an opportunity to review them and provide more information to the Committee. Discussion followed. The Committee then discussed changing the distribution format of the Project Criteria Template. Following discussion, the Committee agreed that the CEO can distribute the Project Criteria Template in PDF format.

Ad Hoc  
Technology  
Report

Following a lengthy discussion, a motion was made by Ms. Neff, seconded by Mr. Anderson and CARRIED UNANIMOUSLY to accept CEO's recommendation and ask staff to evaluate the technology projects over the next 90 days and then come back to the Committee with more detail on the projects.

GRF Staff to  
Review  
Technology  
Projects

Mr. Brown distributed a copy of his petition to remove the Golden Rain Road merge. The Chairman thanked Mr. Brown and asked for more time to review his document and get back to him

Petition to  
Remove  
Golden Rain  
Merge/  
Board  
Committee  
Agendas &  
Reports onto  
Simbli  
Website

Mr. Brown asked if the Committee reports could be posted onto the new Simbli Board agenda website. The CEO stated that his goal is to transition the Board Committee agendas and reports onto Simbli over the next few months. The Committee agreed that this could be done sooner rather than later. The CEO agreed and said that the Board Committee agenda packets and reports will be posted on the Simbli website beginning in February.

The Chairman asked the Committee if it would like to use the Project Criteria Template and rank the listed projects. Mr. Chakoff offered to put together a short-term financial schedule to assist in the ranking process. After discussion, the Committee agreed to rank the Technology report items, 2019 Capital Projects, Water Reclamation project, existing commitments, unspent draws and Capital Needs review. Mr. O'Keefe will put these items into the Project Criteria Template and give to the Committee to complete and return back to him. The Committee will then review the results at the next regular meeting in February. A request was made by the Committee asking Mr. O'Keefe to increase the size of the template.

Project  
Criteria  
Template  
Assignment

There being no further business to come before the Committee, the meeting was adjourned at 11:10 a.m.

Adjourn-  
ment

The next regular meeting of the Planning Committee will be held on Thursday, February 14, 2019, at 10:00 a.m. in the Board Room at Gateway Complex.

Next Mtg.  
2/14/19

  
Leslie Birdsall, Chairman  
Planning Committee